

Appointment Reminders and Online Appointment Scheduling

You can receive an appointment reminder to your email address, your cell phone (via a text message), or your home phone (via a computer generated voice message) the day before your scheduled appointments.

You can also enjoy the convenience of online scheduling at any time. Once your account is established, you simply visit **www.therapyappointment.com** to schedule or reschedule your appointments. You may continue to schedule appointments in person or by telephone, but if you have Internet access, you are sure to enjoy the convenience of this online system.

Your name: _____

Requested login name: _____ Please print neatly
(letters and/or numbers only)

Requested password: _____ Please print neatly
(password must be: 8-35 characters, letters and numbers, no special characters)

Your email address: _____

Your cell phone number: _____

Your home phone number: _____

How would you like to receive appointment reminders? (check one)

Via a text message on my cell phone (normal text message rates will apply)

Via an email message to the address listed above

Via an automated telephone message to my home phone

None of the above. I'll remember my appointments on my own.

Appointment reminders are a curtesy service. Missed appointments and appointments that are not cancelled within 24 hours will incur a fee of \$125.00. Failure to receive a reminder will not waive the fee for missed appointments or appointments cancelled or rescheduled with less than 24-hours notice.

Appointment information is considered to be "Protected Health Information" under HIPAA. By my signature, I am waiving my right to keep this information completely private, and requesting that it be handled as I have noted above.

Signature

Date